**General Education Redesign Task Force**

Minutes from Thursday, October 17, 2019

Jessica Hutchings, Assistant Vice President, Academic Affairs and IRE

Chris Thomas, Vice President, Student Affairs

Gregory Clark, College of Liberal Arts

Rita Costello, College of Liberal Arts

Lisa Reinauer, College of Liberal Arts

Michael Smith, College of Liberal Arts

Darren Alcock, College of Science, Engineering, and Mathematics

Amber Hale, College of Science, Engineering, and Mathematics

Mark Merchant, College of Science, Engineering, and Mathematics (*absent*)

Wesley LeJeune, Coordinator of Assessment and Curriculum Development, IRE

**Others in Attendance**

Mitchell Adrian, Provost and Vice President, Academic Affairs and Enrollment Management

Stephanie Tarver, Director of Special Projects, Academic Affairs and Enrollment Management

Corliss Badeaux, Director, Write to Excellence Center

Andrea Burton, Testing Center, Testing Services

Minutes:

1. Freshman Foundations/LIFE 101:
	1. Dr. Adrian is putting a task force together to work on this, so it is not something GERT Force needs to necessarily worry about at this time.
	2. Students would have a LIFE course to take each year (LIFE 101, 201, 301, and 401), which will cover knowledge and/or skills appropriate for each classification.
2. Update on redesign:
	1. SALT: Corliss and Andrea, who compose SALT, provided an update on their review of the syllabi analyses.
		1. One major widespread need is significant assignment development.
		2. They noticed that faculty were very defensive of their courses.
		3. Dual enrollment sections are an issue.
		4. They hope to have the review completed by the end of the month.
	2. Professorships: Proposals due to Dr. Adrian by October 24.
	3. Prioritization: We will figure this out once the syllabi analysis is completed.
3. General education tracks:
	1. Jessica distributed an example of an institution that has general education tracks for STEM, non-STEM, and health sciences majors.
4. First-year required courses:
	1. Dr. Adrian wants all courses, including general education courses, to be prescribed in the first year.
	2. Jessica will ask deans at AAC to get with their departments, look at the first year, and figure out which courses students should take in the first year.
5. Rubrics:
	1. Let’s start discussing rubric design.
	2. Rubrics should be broad and user-friendly.
	3. We have templates for communication and problem solving, but personal and professional development is going to be a little harder to develop.
	4. Should we divide the work?
		1. Communication: Corliss Badeaux, Rita Costello, and Lisa Reinauer
		2. Problem Solving: Darren Alcock, Amber Hale, and Mark Merchant
		3. Personal and Professional Responsibility: Greg Clark, Michael Smith, and Stephanie Tarver