**General Education Redesign Task Force**

Minutes from Thursday, September 19, 2019

Jessica Hutchings, Assistant Vice President, Academic Affairs and IRE

Chris Thomas, Vice President, Student Affairs (*absent*)

Gregory Clark, College of Liberal Arts

Rita Costello, College of Liberal Arts

Lisa Reinauer, College of Liberal Arts

Michael Smith, College of Liberal Arts

Darren Alcock, College of Science, Engineering, and Mathematics

Amber Hale, College of Science, Engineering, and Mathematics

Mark Merchant, College of Science, Engineering, and Mathematics (*absent*)

Wesley LeJeune, Coordinator of Assessment and Curriculum Development, IRE

Minutes:

1. Summer syllabi analysis went well:
	1. Jessica provided a recap of the syllabi analyses sessions that occurred over the summer.
2. Logistics and timeline:
	1. Summarizing analyses: Next step is a meta-analysis of the evaluation forms for each course by the Syllabi Analysis Leadership Team (SALT). Jessica hopes to have this done by the end of October.
	2. Prioritizing courses for redesign: Course redesigns will be prioritized by highest enrollment/highest impact and/or the most inconsistencies across sections. Jessica hopes to have this done by the end of October.
	3. Course shell: New course shell available in Moodle, which is based on iDesign’s work with the RN-to-BSN program.
	4. Curriculum map: Jessica and Wesley explained how the state-required distribution will work with the new general education core.
	5. Creating procedures for redesign: Jessica is currently working on this and hopes to have this done by the end of October.
	6. Textbook selection: Jessica is still working on this as well, which is going to be part of the procedures for redesign.
	7. Redesigns begin with professorships: Dr. Adrian has encouraged deans to use professorships for general education course redesign.
	8. Creating the assessment plan: GERT Force needs to create rubrics for the new SLOs during the 2019-2020 academic year. We will discuss this at the next meeting.
3. Freshman Foundations:
	1. Needs to go through curriculum approval process.
		1. Programs without FFND may have to find one credit hour to take out of somewhere.
	2. Badges/paths. Moodle or Engage?
		1. Engage is administered by the Office of Student Services. All freshmen could be enrolled in a course in Engage, and an export could be run at the end of each semester to see who has completed the necessary requirements to get an S.
		2. Stephanie is learning how to set all of this up in Moodle.
	3. Kedrick will begin joining us to help determine how we will assess our outcomes in the co-curricular part of our students’ experience.
4. Homework:
	1. Send Jessica feedback regarding the prioritization of courses as well as names of faculty who should be involved in the development of rubrics.