

# McNeese State University <sup>1</sup> Incident Report

20<sup>25</sup>-20<sup>26</sup> Academic Year, Fall Semester

Responsible Employee Reporting <sup>2</sup>	Total
a. Number of employees who knowingly made false reports	0
i. Number of employees terminated	0
b. Number of employees who knowingly failed to report	0
i. Number of employees terminated	0
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Formal Complaints <sup>3</sup>	
a. Total number of formal complaints received	1
b. Number of formal complaints resulting in the finding of responsibility	1
c. Number of formal complaints resulting in discipline or corrective action <sup>4</sup>	1
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Retaliation <sup>5</sup>	
a. Number of reports received	0
b. Number of Formal Complaints received	0
c. Number of investigations	0
d. Findings	
i. Retaliation occurred	0
ii. Retaliation did not occur	0

<sup>1</sup> **Instructions for Incident Report Form:** Identify the name of the institution or system submitting the report to include the information required in [RS 17:3399.13.1](#).

<sup>2</sup> Although not mandated by law, the Board of Regents requests statistics on Responsible Employees who knowingly fail to comply with [mandated reporting requirements](#), for data collection purposes.

<sup>3</sup> Although not mandated by law, this section should include the total number of **all formal complaints** received by the Title IX Office, including those related to power-based violence, Title IX violations, and [retaliation](#), for data collection purposes.

<sup>4</sup> Details regarding the type of discipline and/or corrective action taken, including the final disposition (if any), are provided in the corresponding incident report **within the accompanying Excel sheet**.

<sup>5</sup> This section should provide information on **retaliation** – the number of reports received, the number of formal complaints received, the number of investigations conducted, and the findings of those investigations.

## 20 25 Training Report

<b>Confidential Advisors and Responsible Employees<sup>2</sup></b> a. Number of Responsible Employees b. Number of Confidential Advisors	Total
	725
	3
<b>Annual Training</b> ( <i>please include number and percentage</i> ) <sup>3</sup>  a. Completion rate of Responsible Employees b. Completion rate of Confidential Advisors	
	50%
	100%

<sup>1</sup> **Instructions for Annual Training Report Form:** Identify the name of the institution or system submitting the report to include training information for the full calendar year — **January 1 to December 31**. Submit the annual training report by **January 30** of the following year.

<sup>2</sup> Pursuant to RS 17:3399.13.1, the Chancellor's (or Institution's) and/or System Report must include the total number of Responsible Employees (i.e., employees) and Confidential Advisors at the institution.

<sup>3</sup> Pursuant to RS 17:3399.13.1, the Chancellor's (Institution's) Report and/or System Report must include both the number and percentage of Responsible Employees and Confidential Advisors who completed the required annual training



## President's Data Report Narrative (B2)

April 1, 2025 – September 30, 2025

This document explains each section of Title IX and Power-Based Violence reporting form B2.

### Confidential Advisors and Responsible Employees

This section notates the number of confidential advisors and responsible employees within the campus community. The confidential advisor primarily serves to aid a student involved in a power-based violence or sexual misconduct complaint in the resolution process as a confidential resource. As suggested by the term “confidential advisor”, confidential communication with the advisor will be kept confidential in all circumstances except where the institution or advisor may be required to disclose the communication under state law and federal laws. A responsible employee receives a direct statement regarding or witnesses an incident of power-based violence. Responsible employees do not include an employee designated as a Confidential Advisor pursuant to R.S. 17:3399.15(B) or an employee who has privileged communications with a student as provided by law. McNeese currently has six confidential advisors (including three counseling professionals) following the Board of Regents policy that there is one confidential advisor for every 1,500 students.

#### *McNeese Confidential Advisors*

Dr. Dena Matzenbacher, (337) 475-5434, [dena@mcneese.edu](mailto:dena@mcneese.edu)

Dr. Twila Sterling Guillory, (337) 475-5542, [tsterling@mcneese.edu](mailto:tsterling@mcneese.edu)

James Grimes, (337) 475-5136, [jgrimes@mcneese.edu](mailto:jgrimes@mcneese.edu)

Lauren Henry, (337) 475-5136, [lrobson@mcneese.edu](mailto:lrobson@mcneese.edu)

Hillary Henning (337) 475-5136, [hhenning1@mcneese.edu](mailto:hhenning1@mcneese.edu)

### Annual Training

Per the legislation, training is required for all responsible employees and confidential advisors. An initial training covering updated regulations took place in August 2021. All Title IX personnel and confidential advisors participated in the training. The Board of Regents has developed a training made available to all responsible employees as of January 2022. McNeese has had online training added to our learning management system, Canvas, and is accessible to all employees. Our current completion rate is currently 50% as McNeese's annual completion is due October 31, and the number continues to fluctuate as new employees come on board.

*The training includes the training module provided by the Board of Regents.*

Other aspects of training include the Title IX administrator conducting training throughout the campus community, and making students and employees aware of procedures and regulations. Additionally, all employees are required to participate in *Vector* sexual harassment/ sexual misconduct training as part of annual human resources requirements.

### **Responsible Employee Reporting**

There have been no employees who falsely reported incidents of power-based violence.

### **Power-Based Violence Formal Complaints**

The university received one (1) power-based violence complaint during this reporting cycle. However, there are no Title IX formal complaints documented on the data report located at <https://www.mcneese.edu/titleix/data/>. Disciplinary action was taken for power-based violence complaint.

### **Retaliation**

There are no reports of retaliation associated with Title IX or Power-Based Violence reports.

### **Graphic Promotions**

Below is a graphic used to promote Title IX and Power-Based Violence compliance on campus.



*McNeese fosters an environment free from discrimination and inequities. This is inclusive of sexual misconduct, gender bias, and other inappropriate conduct.*

### WHAT IS TITLE IX?

A federal civil rights law passed as part of the Education Amendments of 1972. This law protects people from discrimination based on sex in education programs or activities that receive federal financial assistance.

### WHAT IS POWER-BASED VIOLENCE?

Any form of interpersonal violence intended to control or intimidate another person through the assertion of power over the person. Power-Based Violence is regulated by Louisiana law.

### REPORT TITLE IX OR POWER-BASED VIOLENCE VIOLATIONS



# TITLE IX AND POWER-BASED VIOLENCE

[www.mcneese.edu/titleix](http://www.mcneese.edu/titleix)



## PROTECTION FROM

### OFFENSES

DATING VIOLENCE  
QUID PRO QUO  
PHYSICAL/VERBAL ABUSE  
SEXUAL ASSAULT  
SEXUAL MISCONDUCT  
SEXUAL HARASSMENT  
STALKING  
VOYEURISM

### DISCRIMINATION

ATHLETICS  
BIOLOGICAL SEX  
GENDER IDENTITY  
PREGNANT AND PARENTING  
SEXUAL ORIENTATION

### TITLE IX/PBV COMPLIANCE

337-475-5610

[titleix@mcneese.edu](mailto:titleix@mcneese.edu)

