**SUGGESTIONS FOR SUBMITTING**

**Shearman Research Initiative Fund PROPOSALS**

The Doré School of Graduate Studies and the Graduate Council are requesting proposals for consideration for funding by the Shearman Research Initiative Fund (SRIF). In the past this process was handled by Research Services. Funding is available this year and there are likely to be numerous proposals submitted. These awards are highly competitive and we are not compelled to disburse all funds so proposals must be “exceptional” in quality.

1. Higher priority for awards will be given to those that are innovative or involve new research initiatives; that concern faculty development initiatives; that foster student participation and/or engagement; that are collaborative or interdisciplinary; request equipment (either new or repair of existing) for research / instruction / student engagement.

2. Consistent with the above point, if your project deals with teaching or faculty development initiatives, you should seriously consider adding an evaluation and research component to your project. Collaboration is regarded as a positive feature to a proposal, but not required.

3. If your research initiative will later lead to an attempt to obtain external funding from a state or federal agency or a private foundation, please document that in some way. This factor will increase your chances of receiving SRIF funds.

4. Lower priority for awards will be given to those that seek faculty salary or conference travel funds (if either is granted, must be ¼ or less of the total award amount); support for continuing research projects. No grant will be made to any proposal that requests faculty salary AND travel funds.

5. Award winners must skip at least one award cycle for their college before they are eligible to apply again. If their award was spent over three years, then they must skip two award cycles.

6. If you are submitting proposals for the same line of research for which you have obtained previous grants from SRIF, your proposal will probably not be considered a new initiative.

**COVER SHEET / BASIC INFORMATION**

**Please provide the following:**

PRINCIPAL INVESTIGATOR: (Please print name and department)

ALL OTHER INVESTIGATORS:

MSU BOX #:

MSU PHONE:

EMAIL ADDRESS:

TITLE OF PROPOSAL:

HAVE YOU PREVIOUSLY RECEIVED A SRIF GRANT?

YES: NO:

IF YES, GIVE YEAR(S) AND PROJECT NAME(S):

SIGNATURE OF APPLICANT:

SIGNATURE OF DEPARTMENT HEAD:

SIGNATURE OF DEAN OF COLLEGE:

DATE RECEIVED BY GRADUATE COLLEGE:

**PROPOSAL FORMAT**

Provide information for each of the items below. **You may use as much space as needed for each item except # 1**.

1. Brief Abstract/Summary of the Project (One paragraph only):

2 Detailed Narrative Explaining Objectives, Activities Supporting Objectives, and Methods to Measure Results:

3. Rationale for the Project:

4. Timeline for the Project:

5.Budget and Budget Justification:

 **Funds Requested**

A. Student Personnel $

 Justification:

B. Travel: $

 Justification

C. Supplies/Materials $

 Justification:

D. Operating (Printing $

 Posatage, advertising,

 Dues, phones, etc)

 Justificaiton:

E. Professional Services: $

 Justification:

F. Equipment: $

 Justification:

G. Salary: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Justification:

**H. Total Request** $