



## How to create FSA ID

The FSA ID is a username and password you use to log into U.S. Department of Education (ED) online systems. The FSA ID is your legal signature and should not be created or used by anyone other than you. You will use your FSA ID every year you fill out a FAFSA (Free Application for Federal Student Aid) form and for the lifetime of your student loans.

- ✓ Go to [studentaid.gov/fsa-id/sign-in/landing](https://studentaid.gov/fsa-id/sign-in/landing) Click “Create Your FSA ID Now”
- ✓ Email: Optional but recommended. An email address can be associated with only one FSA ID (student and parent cannot use the same email address). You must have access to this email account.  
Username: Don’t include personal identifiers such as date of birth or name. If you receive an error message such as username already in use you must alter you username.
- ✓ Provide Personal Identification Information. Enter name, contact information, and challenge questions and answers. Make sure that information you enter is exactly as it reads on your social security card. You must have a social security number to create an FSA ID.
- ✓ Verify. If you provided a mobile number, you will be taken to ‘Mobile Phone Verification page’. If you provided an email address you will be taken to the “Email Verification page”.
- ✓ You have created your FSA ID. If you provided an email address, you will receive a confirmation email. You will be able to immediately use your FSA ID to sign a FAFSA, for the first time. Your information will be sent to the Social Security Administration (SSA) for confirmation. SSA takes between 3-5 days to verify, between this times you will not be able to correct any FAFSA information.

Username \_\_\_\_\_

Email \_\_\_\_\_

Mobile Phone Number \_\_\_\_\_

Security Answers \_\_\_\_\_

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