

SAMPLE ADULT CONSENT FORM

You are being invited to participate in a research project by Dr. Researcher Alpha and Student Researcher Beta from McNeese State University. This study will be conducted to determine whether Adults in Louisiana will participate in research. You were selected to participate in this study by taking names at random from the 2000 census of the State of Louisiana. We expect to be working on this study for approximately one year and will collect data from at least 11,000 Louisiana citizens.

You will be asked to answer the same questionnaire at two times: today and one month from today here in this location. It will take you about 30 Minutes if you fill out the form yourself or about 45 minutes if you are asked the questions by the research assistant.

You are under no obligation to participate in this research, it is your choice whether to be a part of the study or not. You may decide not to be a part of the study and even if you have accepted the questionnaire and have begun to fill it out you may stop and leave the study. Just return the unfinished questionnaire to the research assistant at the front of the room. There will be no bias or penalty from this agency, the State of Louisiana or McNeese State University if you decide not to participate or if you decide to stop participating in the research.

There is no particular benefit to you if you participate, but the researchers may learn what helps the people of Louisiana to participate in research. This project may allow important research to be done for the people of Louisiana in the future. The major risk to you is inconvenience in having to come back to this location two times and taking up your time filling out the forms.

The results of this research may be published in a professional journal after it has been completed but no personal information about any of the people who were included will be part of any of the reports. The forms you are filling out today and the form you will complete in one month will be destroyed after all the data has been entered into analysis. There is, as you may have noticed, a number on each page of each of the forms. These numbers will be used to keep the two sets of forms together for matching. Please do not place your name in any place but on the front of the booklet of forms. When you have filled out the second form we will give you back your front page to keep or destroy as you see fit. From this you will know that we do not have your name on file with your forms. If you have any questions about this research or your participation in the study you are welcome to call {Dr. Alpha at 333-3333 and/or Ms. Beta 333-3333} at McNeese State University. We will make every effort to answer your questions.

CONSENT

I understand that I am participating in research and that the research has been explained to me so that I understand what I am doing. I understand that I may stop participating at any time.

Signed _____ Date _____

Witness _____ Relationship if any: _____

Reason for witnessing the form (ex: unable to read, signs with "x")

EXAMPLE CHILD ASSENT TO PARTICIPATE IN RESEARCH

You are being invited to participate in a research study about what children {think about research}. You were selected because you attend {a grade school, a middle school or a high school} in the state of Louisiana. Your name was chosen at random from the list of students in this school. And your parents have agreed you may be part of the study if you would like to do so. You are not required to be part of this study even though your parents have consented. You may say no at the start or at any time after you have begun, even if you have finished {the forms; the interview}. You will be asked to {fill out the forms; respond to the interview} again in one month, but you may refuse at that time. We ask you to consider filling out the forms; responding to the interviewer) because it will help researchers in the future to understand what helps young people to {participate in research}. If you choose not to be part of the study nothing will happen to you at your school, or at McNeese State University and one will say anything to you for not being in the study.

There will not be any particular benefit to you for doing these forms, but other children who {take part in research} may have an easier time of it from your answers. There is little risk, only that of having to answer questions about {your likes and dislikes in written materials}. It will take some time to complete the forms and this may seem long to you.

The findings from the study will be written up for a journal by the researchers but your name will never appear in the reports. The numbers on the forms are to keep them together. When you do the forms the second time, the front page will be given to you to keep, to give to your parents or to throw away as you like. After all the information {from the forms; the interviews} are in the computer the {forms; interview papers} will be destroyed.

If you or your parents wish more information about the research you may call {Dr. Alpha at 333-3333 or Ms Beta at 333-3333} at McNeese State University.

Child's ASSENT to Participate:

I Agree to be a part of the research study.

Signed: _____

Date: _____

SAMPLE PARENTAL CONSENT FORM

Dear parent or legal guardian.

This letter is being sent to you by the administrator of your child's school to invite your child to participate in a research study. The researchers composed the letter and the school is sending it to you for them. The researchers have not yet received your name or your child's name. The names will be given to them only if you consent for us to give it to them. (School administrator's name and signature).

We are inviting your child to participate in research. It is necessary first to get your consent for your child (name) _____ to be invited to participate. You are under no obligation to give this consent. The research study is about the ease of reading materials useful in research for young people in the State of Louisiana. Our names are Dr. Research Alpha and Ms Research Beta. We are researchers from McNeese State University. Your name was obtained from the school your child attends and was drawn at random by a representative of your child's school. We will also ask your child to assent to join in the research study and sign 4 form for his or her participation.

We will administer {surveys; interviews} on two different days one month apart. The forms will be numbered on each page so that all the parts of the {survey; interview} form can be kept together. Your child's name will appear only on the front page and after completing the form the second time, that page will be given to the child to keep, give to you, or destroy as he or she sees fit. Your child will be told not to write his or her name anywhere on the {survey; interview} forms.

There is no real benefit to your child. The benefit is in helping the researchers make research easier for children in Louisiana in the future. The only risk to your child is that he or she will have to spend time answering the {surveys; interviews} on two occasions and may become bored or tired of doing that. The {surveys will be given out; the interviews conducted} during a class period and will take about 30 minutes to complete.

The researchers expect to publish the results of the surveys in a professional journal, but at no time will the names of your child or of any child participating in the study be made public. Only the results of all the participants as a group will be published. The (surveys; interviews) will be locked up until the results have been entered into the computer and then destroyed.

Your child's participation in this research is strictly voluntary and he or she may refuse to participate or to discontinue his or her participation at any time during the study without any bias or any problems from the school, from The university or from the researchers.

If you have any questions about this research or wish to speak with the researchers, please do not hesitate to call {Dr Alpha at 333-3333 or Ms Beta at 333-3333} and one of us will contact you as soon as possible.

CONSENT:

I understand that my child's name has been drawn at random from his or her school to participate in a research study. He or she may (fill out survey forms, [participate in the interview]) two times one month apart. I also understand that my child is participating voluntarily and may refuse to participate and/or may withdraw at any time during the study. I agree to allow the researchers to invite my child to participate in the study.

I have legal right to consent for my child to participate in research. My relationship to the child is:

Name _____ Date: _____