

SELF-IDENTIFICATION OF INDIVIDUALS WITH DISABILITIES AND/OR VETERAN STATUS

If you wish to identify yourself as an individual with a disability, a disabled veteran, an other protected veterans, a recently separated veteran, and/or an Armed Forces service medal veteran, please provide the information requested below. If you have submitted this information in the past, you need not do so again.

If you are an individual with a disability, either veteran or non-veteran, and you wish to request a reasonable accommodation, you may do so on the form below by completing the section regarding accommodations. If you have already requested and received an accommodation, you need not complete this form again.

Disclosure of this information is entirely voluntary.

No adverse consequences will result from either providing this information or declining to provide it. Should you decide not to self-identify at this time, you may do so at any time in the future.

This information will be kept confidential, except that it may be shared with certain personnel, to the extent necessary, for purposes consistent with the requirements of the Rehabilitation Act of 1973, the Veterans Employment Opportunities Act of 1998, the Vietnam Era Veterans Readjustment Assistance Act (VEVRAA) of 1974, and the amendments to the affirmative action provisions of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 ("VEVRAA" made by the Jobs for Veterans Act ("JVA") enacted in 2002, and the National Defense Authorization Act for FY 2008 (NDAA), Public Law 110-181. Please see the attached sheet for further information on such disclosure.

NAME _____ POSITION _____

DEPARTMENT _____ ADDRESS _____

PHONE _____ MSU I.D. # _____

DATE OF HIRE _____ TODAY'S DATE _____

I wish to identify myself as (please check all that apply, according to the definitions on the attached sheets):

_____ an individual with a disability

_____ a disabled veteran

_____ an other protected veteran

_____ a recently separated veteran; date of separation _____

_____ an Armed Forces service medal veteran

If you wish to request an accommodation, please do so on the form in the section regarding “Request for Reasonable Accommodation”. If you do not wish to make such a request now, or if you make a request now but wish to request additional accommodations later, you may do so at any time in the future by contacting Dr. Rosemary Gray, Vice President of Special Services and Equity, or Kim Dronett, Compliance Program/EEO Specialist in the Office of Special Services and Equity, Smith Hall, Room 127, VOICE (337) 475-5428; TDD/TTY, Hearing Impaired (337) 562-4227, or at vpsse@mcneese.edu.

Request for Reasonable Accommodation

If you request a reasonable accommodation, additional information may be required to assess the extent of your disability and to determine what accommodation(s) can be provided that will enable you to perform the essential functions of your position. Your request will be shared with your supervisor or other appropriate person(s) as necessary for assessment of the request and effective implementation of any reasonable accommodation(s) provided.

You are not required to request an accommodation, or to accept any accommodation that you have not requested.

If you wish to request a reasonable accommodation, please describe the reasonable accommodation(s) you feel will enable you to perform the essential functions of your position effectively and safely. Include any special equipment, changes in physical layout of your work area, elimination of certain non-essential duties, or other reasonable accommodations you believe would be of assistance.

If you have any questions, please contact the Office of Special Services and Equity at VOICE (337) 475-5428; FAX (337) 475-5960; TDD/TTY, Hearing Impaired (337) 562-4227; or vpsse@mcneese.edu.

Please return this form in a sealed envelope to:

**Kim Dronett
Compliance Program/EEO Specialist
Office of Special Services and Equity
Smith Hall, Room 127 or Box 93248
Lake Charles, LA 70609**