



2024-2025 VERIFICATION OF IDENTITY FORM

MCNEESE ID # _____ STUDENT'S NAME _____

Verification of Identity

The student must appear in person at **McNeese State University**, or through a video call if not able to appear in person, to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

Verification of Identity by a Notary (To Be Completed if In-Person or Video Call Is Not an Option)

If the student is unable to appear in person at **McNeese State University** or participate in a video call to verify his or her identity, the student must provide to the institution: (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and (b) The Verification of Identity Form, which must be notarized. There must be a clear indication that the Verification of Identity was completed and this form is notarized.

Notary's Certificate of Acknowledgement

State of _____ Parish of _____ On (Date:) _____, before me (Notary Name:), _____, personally appeared, _____, and proved to me because of satisfactory evidence of identification _____ (Type of unexpired government-issued photo ID provided:) to be the above-named person who signed the foregoing instrument. WITNESS my hand and official seal _____ (Notary signature) My commission expires on _____.

Copy ID Here:

To be completed by MSU Authorized Personnel:
ID Type:
ID Number:
MSU Staff Name:
MSU Staff Signature:
Date:
Verification Location:

VIDST5