

Rowdy S. Poke

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PROFILE

Rising college senior with art history knowledge and proven sales track record in both art and general retail. Able to work with diverse clients in all size of markets. Leadership and management experience to drive results. Education in both art history and business administration.

EDUCATION & COURSEWORK

McNeese State University (MSU), Lake Charles, LA

Bachelor's of General Studies, Interdisciplinary Studies, Arts & Humanities

Entrepreneur Minor

August, 20xx, anticipated

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|--------------------------|-------------------------|------------------------|
| • History of Photography | • Ancient to Medieval | • Art Since 1945 |
| • Art Appreciation | • Renaissance to Modern | • Marketing Principles |
| • Strategic Management | • Origins of Modern Art | • Illustration II |
| • Macroeconomics | • Managerial Accounting | • Leadership |

ART RETAIL EXPERIENCE

Kristy's Korner Art Gallery, Beaumont, TX

Associate

20xx – 20xx (summers)

- Appraised art pieces based upon local and national market values to determine pricing structure
- Interfaced with local artists to bring in new pieces to gallery
- Consulted with clients to determine works that best fit with their décor, price range, and tastes
- Oversaw interior art design project for local location of worship, based upon Renaissance-inspired period pieces

WORK EXPERIENCE

Lowe's Home Improvement, Lake Charles, LA

Assistant Manager

20xx – Present (fall and spring)

- Supervisor day-to-day work of approximately 12 associates in paint and home interior departments
- Handle daily transactions averaging totals of approximately \$5,500
- Create weekly schedules for associates and grant time off for sick leave and vacation
- Interview potential job candidates and make hiring recommendations to manager
- Interact with vendors and place weekly orders based upon stock reports
- Adjust customer grievances to ensure continued patronage

VOLUNTEER EXPERIENCE

1911 Historic City Hall Arts & Cultural Center, Lake Charles, LA

Volunteer

20xx – Present

- Greet guests and provide historical and contextual information about exhibits
- Help load and unload new received pieces of art
- Draft minutes during monthly board meetings

SKILLS

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|-----------------------|-------------------|---------------------|
| • Microsoft Publisher | • Canva | • Adobe Illustrator |
| • QuickBooks | • Adobe Photoshop | • French (fluent) |

AWARDS & HONORS

- President's List (4 semesters)
- Freshman Academic Scholarship