

HARLEY T. POKE

5892 Mill Run Road | Natchez, MS 39121 | 555.555.5555 | msu-hpoke@mcneese.edu

SUMMARY

Dynamic assessment professional, skilled in both quantitative and qualitative social science research methodologies. Experience in designing action research initiatives for non-profit organizations. Efficacy with multiple data analysis software packages.

EDUCATION

McNeese State University, Lake Charles, LA
College of Liberal Arts
Bachelor of General Studies, May 20xx (anticipated)
Major: Interdisciplinary Studies
Behavioral Sciences Minor: Applied Statistics
GPA: 3.89/4.0

RELATED COURSEWORK

Survey of Statistical Methods, Design of Experiments, Analysis of Variance, Sociological Theory
Social Research Methods, Social Psychology, Procedures in Psychology Research

RELATED EXPERIENCE

Goodwill Industries, Lake Charles, LA

Assessment Intern

January 20xx to Present

- Design evaluation protocol of jobs training program, minimizing threats to internal validity, to determine impact of new procedures
- Establish operational definitions of trainee learning outcomes based upon criteria established in peer-reviewed literature
- Measure and analyze outcomes in Stata by devising logistical and least-common squares regression models
- Make recommendations to senior management for program changes

EXPERIENCE

Career and Student Development Center, Lake Charles, LA

Student Worker

August 20xx to May 20xx

- Scanned archival career service documents for historical analysis
- Assisted in promoting Career & Internship Fair by handing out flyers and advertising on social media platforms
- Greeted students, booked appointments, and provided information on Center services to increase knowledge and usage

SKILLS

Research Methods: experimental, quasi-experimental, action research, ethnography
Software: SPSS, Stata, SAS, Microsoft Excel, NVivo

INVOLVEMENT

Ducks Unlimited Chapter of McNeese (member)

August 20xx to Present

- Created Excel spreadsheet with logical operators to predict wetland devastation