McNEESE STATE UNIVERSITY
REQUEST FOR MYMcNEESE PORTAL PASSWORD RESET

Please **complete** and **sign** this form, then send it by mail or fax to:

McNeese State University
University Computing Services
Box 91575
Lake Charles, LA 70609
Fax (337) 475-5118

If you have any questions, please call (337) 475-5185 or (800) 622-3352 extension 5185.

I request that McNeese State University reset my PASSWORD for the MYMcNeese Portal to my Banner ID.

Please Print

ID: _____ Date of Birth: _____

Full Name: _____
Last First Middle Maiden

Mailing Address: _____
Street or P.O. Box City State Zip

Daytime Phone: _____ E-Mail Address: _____

☐ Please **mail** or **fax** confirmation to: _____

_____

_____

☐ Please **e-mail** confirmation to: _____

I authorize McNeese State University to reset my PASSWORD to my BANNER ID and to notify me when my request has been completed. I understand that McNeese is not responsible for the security of information sent by fax or e-mail.

Signature: _____ Date: _____

Note: Include copy of driver's license below or send copy of driver's license on separate page.