

2007 MASTER PLAN/PROGRESS REPORT

Educational Support Unit: Department of Teacher Education

Person Responsible: Dr. Wayne Fetter, Dean, Burton College of Education

Date Submitted: May 31, 2007

Mission: The purpose of the Department of Teacher Education is to support the goals of the University and the Burton College of Education. The mission of the department is to produce educators who fully participate in educational and community environments in a manner that contributes to cultural, intellectual, and economic advancement of all members of the community. Major department goals include the following:

1. To prepare candidates to fulfill their roles in the teaching profession.
2. To encourage the continued professional preparation of school personnel.
3. To assist school personnel through advisory and consultative services.
4. To encourage research and the development of new knowledge for the improvement of educational practice.
5. To contribute to the cultural, intellectual, and economic advancement of stakeholders: candidates, school personnel, and the citizens of Louisiana.

The department engages in continuous assessment, evaluation, and improvement of both faculty and curricular programs. Department faculty and staff regularly partner with educational and community agencies to improve the quality of life in the region. Faculty and administration provide excellence in instruction and seek to garner outside funding sources to support the Department, College, and University mission.

Institutional Mission Reference: The Department of Teacher Education faculty and staff are committed to the premise that teachers are professional educators who value life-long learning and instill this value in their students. Our candidates are prepared in general knowledge, professional education, and specialty studies. Academic excellence, student success, and university-community alliances are fostered through department activities.

Assessment Methods Utilized:

- Student Opinion Survey (SOS)
- National Survey of Student Engagement (NSSE)
- Internally-developed Survey
- Faculty Roster
- Annual Performance Review (APR)
- Community Involvement
- Exit Survey/Interview/Exam
- Grant Activity
- Number of Publications
- Participation in MSU Committees/Organizations
- Participation in Professional Committees/Organizations
- Student Evaluation of Instruction (SEI)
- Unit Audit
- Data collection via Excel spreadsheet
- Data collection via Access database

Data Repository Location:

- _____
- _____
- _____
- _____
- Faculty Offices and Department Office
- Faculty Offices and Department Office
- _____
- Faculty Offices and Department Office
- Faculty Offices and Department Office
- _____
- Department Office and Dean's Office
- Department Office and Dean's Office
- _____
- _____

_____ Other - Please describe: _____

Educational (Support Unit) Performance Objective 1: Engage in collaborative ventures and campus and community activities which enhance economic development and cultural growth.

<u>Expected Level of Achievement</u>	<u>Actual Data From Assessment</u>	<u>Actions/Decisions</u>
75% of department faculty will work collaboratively with local/regional school districts and other university entities.	Fourteen of 16 (87.5%) teacher education faculty engaged in 109 collaborative activities with local/regional school districts and other university entities.	Maintain processes and procedures within the department.
33% of department faculty will work collaboratively with business/industrial organizations.	Four of 16 (25%) teacher education faculty engaged in three collaborative activities involving business/industrial organizations.	Seek to increase participation through increased emphasis on the collaboration between the PK-16+ Council and the Chamber Southwest Louisiana.
50% of department faculty will work collaboratively with community agencies.	Nine of 16 (56%) teacher education faculty engaged in 34 collaborative activities involving community agencies.	Maintain processes and procedures within the department.
33% of department faculty will work with school districts and/or community agencies to procure grant funds for educational, cultural, or economical endeavors	Seven of 16 (44%) teacher education faculty participated in the application and receipt of 13 funded grants in collaboration with school districts and/or community agencies in 2006.	Maintain. A number of the grants procured were multi-year, recurring projects.

Educational (Support Unit) Performance Objective 2: Demonstrate excellence in teaching in order to enhance student recruitment, retention, and graduation.

<u>Expected Level of Achievement</u>	<u>Actual Data From Assessment</u>	<u>Actions/Decisions</u>
<p>Department of Teacher Education faculty will receive student evaluation of instruction (SEI) scores above 4.5 on a 5.0 point scale.</p>	<p>The average SEI score for department faculty was 4.56.</p>	<p>Maintain the expected level of performance for SEI scores within the department.</p>
<p>Department of Teacher Education faculty SEI scores will be above the university average.</p>	<p>The average department SEI score of 4.56 was above the university SEI score of 4.47.</p>	
<p>Department of Teacher Education faculty will have a 4.5 average advising score on a 5-point scale on their Annual Performance Review (APR)</p>	<p>The average department score on advising was 4.41, with 10 of 14 faculty advisors within the department scoring above the target score of 4.5.</p>	<p>Consul faculty members who scored below the target score of 4.5; all faculty members will also be required to attend a faculty advising workshop to be held in August, 2007, just prior to the beginning of the next academic year.</p>

Educational (Support Unit) Performance Objective 3: Demonstrate commitment to research and creative and scholarly activity.

<u>Expected Level of Achievement</u>	<u>Actual Data From Assessment</u>	<u>Actions/Decisions</u>
<p>Department faculty will produce, on average, one publication, one grant, and two conference presentations per faculty member in a calendar year.</p> <p>100% of the department faculty will participate in at least one scholarly activity for the calendar year.</p>	<p>Twelve of 16 (75%) teacher education faculty produced 2 books, 14 journals, and 17 other publications in 2006.</p> <p>Ten of 16 (62.5%) teacher education faculty completed 27 grants applications; of these, 22 were funded.</p> <p>Sixteen of 16 (100%) teacher education faculty made 45 local, 26 state/regional, and 12 national/international conference presentations. This represents an average of 5.2 presentations per faculty member.</p> <p>Every faculty member (100%) in the department successfully completed at least one scholarly activity in 2006.</p>	<p>Maintain the level of scholarly productivity in publications and grants; increase the expected level of achievement in the area of presentations to a minimum of three conference presentations per year per faculty member.</p> <p>Maintain an expectation that 100% of department faculty will actively participate in at least one scholarly activity in a calendar year.</p>

Educational (Support Unit) Performance Objective 4: Utilize resources efficiently and effectively to support the university mission.

<u>Expected Level of Achievement</u>	<u>Actual Data From Assessment</u>	<u>Actions/Decisions</u>
<p>Ten classrooms will be modified to include Promethean interactive technology.</p>	<p>Ten classrooms were installed in fall 2006; another five rooms have been approved, with installation to occur during the summer 2007.</p>	<p>Continue to support the Promethean initiative with 3-5 additional classrooms for the BCOE and the addition of peripheral equipment (Activotes, Activboards, wands, etc).</p>
<p>Average class size for all levels of instruction will be less than 15.</p>	<p>Average class size was 14.3</p>	<p>Maintain</p>
<p>90% of all undergraduate class sections will have enrollments less than 30.</p>	<p>60 of 65 (92%) of undergraduate sections had enrollments less than 30.</p>	<p>Maintain</p>
<p>95% of all graduate class sections will have enrollments less than 30.</p>	<p>28 of 28 (100%) of graduate sections had enrollments less than 30.</p>	<p>Maintain</p>
<p>90% of all course sections will be taught by regular full-time department faculty.</p>	<p>86 of 93 (92.5%) of all course sections were taught by regular full-time faculty.</p>	<p>Maintain</p>
<p>A minimum of \$5,000 in Burton Endowment Funds will be utilized annually by department personnel to support program development and professional development</p>	<p>9 different faculty engaged in a total of 22 professional development activities received a total of \$5,672.01 from the Burton Endowment Funds; an additional amount of \$463.35 was expended for program development activity.</p>	<p>Maintain minimum monetary level; increase number of participants in professional development activities to at least 12 faculty.</p>

Resources Allocated:	Personnel:	\$1,289,731.00	
	Operating:	\$7,928.00	
	Burton Endowment:	\$2,000.00	(Departmental funds – Category 2)

Burton Endowment Funds totally \$5,497.01 were used to subsidize professional development opportunities for department faculty (Objective 3).

Teacher Education Lab Fees and Operating expenses totaling \$5,898.29 were used to provide supplemental teaching/instructional supplies for faculty (Objective 2)

A TASC grant provided \$21,077.56 for Promethean classrooms to serve the department. A Community grant provided an additional \$5,000 for one classroom. A separate Community grant provided \$9,625 for three additional classrooms. (Objectives 1, 2 and 4)

Visiting Lecturers taught a total of 16 sections of department coursework at a cost of \$24,600 to assist in curriculum delivery. Much of this need was due to serious illness of one faculty member and the retirement of another. (Objectives 2 and 4)
