

McNeese State University
University Admissions Panel
Internal Policies
Revised 3/26/2014

First-time freshman and transfer applicants who do not meet admission requirements are reviewed by the University Admissions Panel (UAP). The panel determines which applicants are admitted by exception.

Members of the committee include:

- Dr. Jeanne Daboval, Provost and Vice President for Academic and Student Affairs
- Kourtney Istre, Assistant Director of Admissions and Recruiting
- Dr. Toby Osburn, Associate Vice President of University Services
- Kedrick Nicholas, Director of Student Union
- Kara Smith, Director of Admissions and Recruiting (Ex-officio)
- Stephanie Tarver, Associate Vice President for Enrollment Management

Process Used to Determine Allowable Percentage of Admission Exceptions

Prior to the first panel meeting for each term, the Director of Admissions and Recruiting confers with the Registrar or Director of Institutional Research to determine the number of allowable admission exceptions, which is calculated on the previous year's entering class (freshman or transfer) reported as enrolled as of the end of the semester/term. Once registration is open, the number of exceptions registered is monitored, and exceptions may continue to be granted until all available spots are full.

General Guidelines

The last UAP meeting for a given term will be held no later than four business days prior to the beginning of late registration.

Guidelines for First-time Freshmen (FTF) Exceptions

1. Generally, if a FTF applicant needs two developmental courses, he/she is not admitted to the University.
 - a. For 2014-15, McNeese is participating in the Board of Regents developmental education co-requisite pilot program. Applicants who need one developmental course and meet all other admissions standards may be admitted without exception provided they:
 - i. Have an 18 or higher ACT English subscore (450 SAT) and a 17 or higher ACT Math subscore (420 SAT, 28 COMPASS Algebra, and agree to enroll in college-level math and the corresponding supplemental co-requisite course **OR**
 - ii. Have a 19 or higher ACT Math subscore (460 SAT) and a 16 or higher ACT English subscore (400 SAT, 53 COMPASS Writing), and agree to enroll in college-level English and the corresponding supplemental co-requisite course.
2. Generally, if a FTF applicant has less than a 2.5 high school GPA and does not meet one or more of the other admission requirements, he/she is not admitted to the University.
3. All other FTF applicants who do not meet admission requirements are reviewed on a case-by-case basis by the UAP.
4. In cases where the panel has granted an admission exception, but has concerns about the potential for success, the applicant is limited to less than full-time enrollment.

5. Per Board of Regents' guidelines, the University can admit up to 8% of the previous year's freshman class as admission exceptions. The committee has agreed to work toward reducing that percentage.
6. All FTF applicants who are denied admission are sent correspondence which refers them to Sowela Technical Community College or their local community college. The correspondence also includes a *Sowela to McNeese Transfer Guide* brochure.

Guidelines for Transfer Exceptions

1. Per Board of Regents guidelines, transfer applicants requiring any developmental courses may not be admitted.
2. Generally, if a transfer applicant needs both a college-level math course and a college-level English course, he/she will not be admitted to the University.
3. All other transfer applicants who do not meet admission requirements are sent a University Admissions Panel Questionnaire. The questionnaire must be returned before the panel will review the admission file. If the questionnaire is not returned within 30 days, the applicant is not admitted to the University. Once the completed questionnaire has been received, the transfer applicant's file is reviewed at the next panel meeting.
4. Per Board of Regents' guidelines, the University can admit up to 8% of the previous year's entering transfer class as admission exceptions. The committee has agreed to work toward reducing that percentage.
5. All transfer applicants who are denied admission receive a phone call or e-mail from either the director or assistant director of Admissions and Recruiting explaining the panel's decision and offering guidance for future enrollment. Such guidance can include referring the student to their former institution or to a local community college and suggesting ways to overcome developmental course deficiencies, such as test preparation opportunities and ACT residual/COMPASS testing.
6. With regard to international transfer applicants:
 - a. The UAP will review files of international undergraduate transfer applicants with less than an overall GPA of 2.25, who are transferring from a US institution, have at least a 2.0 overall GPA, do not need any developmental coursework, and complete a University Admissions Panel Questionnaire.
 - b. An international undergraduate transfer applicant with less than a 2.25 who is transferring from a foreign institution will not be admitted to the University.