1. **Call to Order**  
Meeting called to order by Michele Martin (Chair) at 4:00 p.m.

   Committee members present: Martin (Chair), Awagain, Blakeley, Burckel, Clark, Daboval, Dye, Griffith, Kingrey, Northam, Pitre

   Committee members absent: Duhon, Hebert, McClelland, Patterson, Watts

   Also Present: Mr. Ryan Ivey, Assistant Athletics Director/Internal Affairs (for Mr. Tommy McClelland, Athletics Director)

2. **Approval of Agenda**  
Agenda for 10/1/08 approved.

3. **Approval of Prior Minutes**  
Minutes of 4/9/08 meeting approved with one correction. Dr. Cheryl Northam was absent for this meeting, but was indicated as having been present in the minutes.

4. **Materials Distributed at Meeting**  
   - Agenda  
   - Minutes (4/9/08)  
   - Standing Subcommittee Structure/Responsibilities & 2008-09 Appointments  
   - 2008-09 Membership Roster  
   - Multi-year APR Calculation Forms for McNeese Athletic Squads  
   - Report of Academic Counselor for Student-Athletes

5. **Mr. Ryan Ivey, Assistant Athletics Director/Internal Affairs**

   Loss of revenue from cancellation of home football game (vs. Cal Poly) due to Hurricane Ike has had an effect on Athletics Department budget.

   APR scores indicate general progress (more details provided by Deb Kingrey) among student-athletes.

   Bill Simon is Assistant AD/External Affairs.
New softball head coach Natalie Poole has hired two assistant coaches: Andy Lott and Kellie Blanchard.

Head baseball coach Terry Burrows has added Clay Van Hook as a new Assistant Coach.

New synthetic turf has been installed at Cowboy Stadium, and Hodges Street Field House has been completed.

Lights for soccer field are being installed.

McNeese will host Southland Conference Soccer Tournament from November 6-9, at Ward 3 Recreation Complex.

Jack Doland Athletic Complex renovation and expansion project scheduled to begin in Spring, 2009.

Soccer student-athlete Kamryn Koch was recently named the Southland Conference Soccer Offensive Player of the Week.

The refund and exchange policies for the cancelled Cal Poly football game were detailed by Mr. Ivey.

6. **Ms. Deb Kingrey, Academic Counselor for Student-Athletes**

   Distributed *Multi-year APR Calculation Forms for McNeese Athletic Squads* (for Ms. Bridget Martin, Senior Woman Administrator/Compliance Officer)

   Most APR scores have improved, and outlook is generally positive for most athletic squads. Currently, women’s basketball, women’s cross-country, and women’s track are in most need of improvement.

   Deb distributed *Academic Report*.

   Travis Pickering, student-athlete from the football squad (PK) is coordinating 2008-09 SAAC meetings, the first of which has held on 9/29/08. Mr. Pickering is serving as new Coordinator of Student-Athlete Mentoring. Travis will be invited to attend the next meeting of the Athletics Advisory committee.

   For Fall 2008, 99 student athletes are required to attend Study Lab. Of the 99, only 12 are “at-risk.” Others are first-time freshmen (70) and transfer students or those specifically requested by coaches to attend (17).

   Student-athlete advisor’s workshop is scheduled for 10/8 and 10/9, from 2-3 p.m. each day. Priority night advising is scheduled for 10/15 and 10/16, from 5:30-7:00 p.m.
Deb introduced the following concern:

What are the best practices and proper procedures for coaches who wish to determine the academic progress and attendance record of their student-athletes during the academic semester? Frequent inquiries from some coaches are leading to confusion and concerns among teaching faculty. Additionally, should e-mail or paper copies be the preferable means of communication? After much discussion, Chair Martin asked the Academic Integrity Subcommittee to investigate and make a recommendation on this matter.

7. Michele Martin - Chair’s Report

Head coaches, on a rotating basis, will be added to this committee so that one will be able to attend each scheduled meeting.

McNeese students Carrie Mouhot and Jonathon Rutherford have been added to the Athletics Advisory Committee.

Michele will attend Southland Conference FAR (Faculty Athletics Representative) meetings during second week of October.

Michele will commence with regular committee correspondence for recognition of academic and competitive achievements of McNeese student-athletes.

McNeese Athletics Department web site has been significantly updated. Check http://www.mcneesesports.com for a look at the revised site.

Athletics Department Policies and Procedures Manual will be reviewed by Governance and Rules Compliance Subcommittee.

Academic Integrity Subcommittee will address the issue discussed by Deb Kingrey. (see last item under #6).

8. Adjournment

Meeting adjourned at 4:45 p.m.
Next meeting on Wednesday, November 12, at 4:00 p.m. in President’s Conference Room (4th floor, BBC).