

PUBLIC NOTICE

March 21, 2005 *(Date notice created)*

The Search Committee for Department Head, Teacher Education

*(Title of Position and Department of Search Committee – **NO ABBREVIATIONS**)*

Will Meet

Wednesday, March 23, 2005 *(Date of meeting)*

Farrar Room 100 *(Location of meeting)*

10:00 A.M. *(Time of meeting)*

AGENDA

Charge Meeting *(Purpose for meeting)*

(ALL PUBLIC NOTICES OF MEETINGS MUST INCLUDE THE AA/IRCA/IFC/ULS/ADA STATEMENTS)

McNeese State University is an AA/EEO/ADA employer committed to excellence through diversity.

The Immigration Reform and Control Act of 1986 requires McNeese State University to inform applicants that the University can employ only U.S. citizens and aliens lawfully authorized to work in the U.S. Each new employee is required to present documentation verifying his/her identity and right to accept employment.

McNeese State University is a member of the University of Louisiana System. Under Louisiana law, applications and all supporting materials will become public record. An executive session pursuant to La. Rev. Stat. 42:6.1(A) may be required.

Persons needing reasonable accommodations as provided by the Americans with Disabilities Act should contact the Office of the ADA Coordinator: Voice: (337) 475-5428; TDD/TTY, Hearing Impaired: (337) 562-4227; Fax: (337) 475-5960; or adacoordinator@mneese.edu.

Instructional Faculty Candidates with foreign degrees must provide official certification of equivalency to U.S. degrees, an official comprehensive course-by-course report and U.S. Equivalency Statement, from World Education Services. The official Credential Evaluation Report and U.S. Equivalency Statement must be submitted directly to the Office of Academic Affairs, Box 93220, Lake Charles, LA 70609; (337)475-5508. Simple translation of the language on foreign diplomas, transcripts, coursework, or similar will NOT suffice and will cause the application packet to be judged as incomplete.

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Approved: *(Requires approval from VPSSE)*

Rosemary Gray, Ed. D. Vice President
Division of Special Services and Equity

Date: _____