

Doré School of Graduate Studies and Extended Education P.O. Box 92180 Lake Charles, LA 70609 (337) 475-5394 Fax (337) 475-5397

TO: Educators seeking "Plus 30" salary increases

FROM: Dustin M. Hebert, Ph.D., Executive Director of Graduate Studies and Extended Education

DATE: July 23, 2013

SUBJECT: "Plus 30" validation requirements

McNeese State University welcomes P-12 educators to complete graduate coursework that may be applicable to a "Plus 30" salary increase. These 30 hours may be earned under degree-seeking or non-degree student status.

Educators seeking the "Plus 30" salary increase should be aware that Louisiana's Act 1 of 2012 instituted a performance-based salary computation requirement. Subsequent to that, school districts were tasked by the Louisiana Department of Education to devise salary computation formulas/procedures that were based on teacher performance instead of on the "step increase" model that reflected only years of service and highest credential. Each school district was granted autonomy in this process, which resulted in compensation models varying from district to district.

McNeese State University does not guarantee that coursework pursued toward a "Plus 30" will be recognized by a school district. The onus to seek this assurance rests on the educator intending to enroll in coursework; therefore, before pursuing coursework, educators are encouraged strongly to contact their districts' human resources/personnel offices to determine if the "Plus 30" is recognized in new compensation models.

For educators who complete the coursework and wish to have it validated, the following documentation must be remitted:

- 1. Completed, signed copy of the "Plus 30" Validation Application (available at http://www.mcneese.edu/graduate).
- 2. Official transcripts of all graduate coursework from all institutions where graduate credit was earned. (Note: Contact the School at 337.475.5394 or ptaylor@mcneese.edu to determine if all required transcripts are already on file.)

Once coursework has been validated, a letter of validation will be provided to the educator/student. This letter should be remitted to the educator's school district's human resources/personnel office with any other documentation that office may require.

Please direct questions regarding the "Plus 30" salary increase to your school district's human resources/personnel staff; McNeese State University cannot speak on behalf of any school district. Should you have any questions related to coursework or the validation requirements, please contact us at 337.475.5394 or ptaylor@mcneese.edu.