

# Student Organization Information Sheet

## Fall 2009 – Summer 2010

Please submit the following information to the Campus Life Department located in the Student Union Office on the second floor of the New Ranch. You may also return forms to the Student Union Information Booth. Organizations who fail to comply by **September 25, 2009** before 4:00 pm may forfeit those rights and privileges that are granted to student organizations in good standing. Cutoff dates for newly formed organization are as follows: **November 2, 2009** (fall09) and **April 1, 2010** (spring10). **Phone numbers and emails must be provided for executive officers and advisor or this information sheet will not be accepted.**

**Name of Organization:** \_\_\_\_\_ **New?: Y / N (Circle)** **Email Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone #1:** (\_\_\_\_) \_\_\_\_\_ **Phone #2:** (\_\_\_\_) \_\_\_\_\_

Title	Name (Last, First MI)	Email Address	Phone #
<b>President</b>			( )
<b>Vice-President</b>			( )
<b>Faculty/Staff Advisor</b>			( )
<b>SGA Senator</b>			( )
<b>SGA Senator Alternate</b>			( )

Approximately how many **active** members are in your organization? \_\_\_\_\_

What is the main objective of your organization? \_\_\_\_\_

\*(Circle) Does your organization have a national or international headquarters? **yes** or **no**

\*(Circle) Has your organization previously held a SGA Senate seat? **yes** or **no**

\*\*\*\*I understand that if any office changes are made within this organization at any time during the school year, I am required to submit documentation to the Student Union Office within **10 days** of the changes.

**President's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Faculty/Staff Advisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office Use Only:**  
Date Received: \_\_\_\_\_