McNEESE STATE UNIVERSITY
REQUEST FOR STUDENT IDENTIFICATION NUMBER OR BANNER SELF-SERVICE PIN RESET

Please **complete** and **sign** this form, then send it by mail or fax to:

McNeese State University
Office of the Registrar
Box 92495
Lake Charles, LA 70609
Fax (337) 562-4234

If you have any questions, please call (337) 475-5158 or (800) 622-3352 extension 5158.

Check all that apply:

_____ I request that McNeese State University release my Student Identification Number.

_____ I request that McNeese State University reset my Banner Self-Service PIN to my date of birth in the format *mmddyy*.

Complete the following:

SSN or Student ID: _____ Date of Birth: _____

Full Name: _____
Last First Middle Maiden

Mailing Address: _____
Street or P.O. Box City State Zip

Daytime Phone: _____ E-Mail Address: _____

☐ Please **e-mail** response to: _____

☐ Please **fax** response to: _____

☐ Please **mail** response to: _____

_____

_____

I authorize McNeese State University to release my Student Identification Number and/or reset my PIN to my date of birth (mmddyy) and to notify me when my request has been completed. I understand that McNeese is not responsible for the security of information sent by fax, e-mail, or mail.

Signature: _____ Date: _____

Note: Include a copy of your driver's license on a separate page.