

McNeese State University Athletics Advisory Committee Operational Guidelines

On November 12, 2008, the McNeese State University Athletics Advisory Committee Operational Guidelines were amended to read as follows:

1. The name of the committee shall be the McNeese State University Athletics Advisory Committee.
2. The Committee shall meet twice in the fall semester and twice in the spring semester. The first meeting of the fall semester shall be on the second Wednesday of September at 4:00 p.m. The first meeting of the spring semester shall be on the second Wednesday of February at 4:00 p.m. The time of the second meeting each semester shall be determined at the first meeting of that semester. Additional meetings may be scheduled as needed.
3. The Committee membership shall be composed of sixteen voting members:
 - one representative from each academic college and the Doré School of Graduate Studies appointed by the President upon consultation with each appropriate dean,
 - two Faculty Senate representatives appointed by the McNeese State University Faculty Senate,
 - two staff supervisors appointed by the President,
 - one head coach (one appointed during the fall, one during the spring) appointed by the Director of Athletics,
 - two student representatives, one appointed by the Student Government Association, the other appointed by the Student Athletic Advisory Committee,
 - one alumni representative appointed by the McNeese State University Alumni Association Board of Directors, and
 - one chair (the Faculty Athletic Representative) appointed by the President.
4. Each member shall be appointed for a three-year term. Each member may be reappointed to an indefinite number of successive terms at the desire of the appointing agent.
5. Members must attend at least half of the scheduled meetings of each academic year to maintain membership.
6. A standing committee structure shall be established to include the following committees:
 - a) Governance/Rules Compliance
 - b) Academic Integrity
 - c) Equity, Student-Athlete Welfare and Sportsmanship
7. Each standing committee shall have a membership of at least three McNeese State University Athletics Advisory Committee members. A chair shall be chosen from among the standing committee membership **by each sub-committee membership.**
8. Each standing committee shall 1) accept business referred by the Chair of the McNeese State University Athletics Advisory Committee and 2) deal with issues generated by its

own membership. The chair of each standing committee shall report to the membership of the McNeese State University Athletics Advisory Committee when appropriate.

9. The Governance/Rules Compliance Standing Committee shall develop and recommend to the McNeese State Athletics Advisory Committee a set of operational by-laws and amendments when necessary.
10. **The Governance/Rules Compliance Subcommittee shall review and analyze annually the MSU Athletics Department Intercollegiate Policies and Procedures Manual and subsequently report their findings to the Athletics Advisory Committee as a whole.**
11. The Academic Integrity Subcommittee shall review each sport's competitive **and practice/training schedules and annually** and report any issue of concern to the Athletics Advisory Committee as a whole.
12. All **rules** violations shall be reported to the committee as a whole for review and monitoring by the **Compliance Officer**. At the discretion of the Faculty Athletic Representative, individual **rules** violation cases may be brought to the Athletics Advisory Committee for detailed review.
13. The Athletics Advisory Committee will annually review progress on the Minority and Gender Equity Plans for Improvement as well as the Athletics Program Master Plan/Progress Report.
14. **The Faculty Athletics Representative will present a summary of the Director of General and Basic Studies annual assessment report of all established student-athlete academic services to the Athletics Advisory Committee for review and comment.**
15. **The Senior Woman Administrator will bring to the Athletics Advisory Committee an annual summary of the findings from all Student-Athlete Exit Surveys for comment and recommendation. Upon review, the committee will report a summary of its findings and any recommendations to the President and the Athletics Director.**